

NPLD 565

Not for Profit Planning and Finance

Syllabus and Course Policies

Course Description

The course will review the methodology of budgeting, forecasting, projections, and cash flows as they relate to not for profit organization. The course will also cover how these tools interact and are used with historical financial statements for the financial management of an organization.

Course Materials

The course will not use a textbook, but rather it will be presented in PowerPoint slide presentations. Narrated PowerPoint slides will be posted on Canvas along with templates that can be used for the assignments.

Assignments

The course is designed to use in class lectures as a foundation from which weekly case studies can be addressed. Students will work in groups to develop the financial models required in the case study and present their results in class.

A final project will be assigned and presented by each group on the last two days of class. The final project will require the group to develop a financial plan for a startup organization. The plan will reflect an operational budget for the first year, a capital budget if required, a cash flow budget and the sources of capital and/or financing.

Grading

Grading will be based on a combination of class participation (30%), weekly case study presentations (35%) and the final project (35%).

90% and above	A
87% to 89%	A-
84% to 86%	B+
80% to 83%	B
77% to 79%	B-
74% to 76%	C+
70% to 73%	C

67% to 69%	C-
65% to 66%	D
Below 65%	F

All presentation work is to be present in a timely fashion using professional presentation techniques.

Course Schedule

Friday 1.18.19- Introduction/Lecture/Case Study in Class/Assignment for 1.25.19

Friday 1.25.19- Review assignment/Lecture/Case Study in Class

Monday 1.28.19- Lecture/Case Study/Assignment for 2.1.19

Friday 2.1.19- Review of assignment/Lecture/Case Study in Class

Monday 2.4.19 Lecture/Case Study in Class

Friday 2.8.19- Final Project Presentations

Monday 2.11.19- Final Project Presentations

Course Policies

Professionalism is expected in all aspects of the class. Therefore it is expected that:

- All class interactions will be conducted with courtesy and respect.
- When describing your experiences use general identifying descriptors rather than an individual or organizations name.
- Be prepared to cite evidence when presenting findings as opposed to just your opinion.

Academic Policies

All students are expected to abide by the University of Pennsylvania's policies with respect to academic dishonesty. Any breach of these policies will subject the student to the disciplinary sanctions as prescribed by the University.